附件1

中国机械总院集团物业中心怀柔分中心岗位申请表

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 应聘部门及职位 | |  | | | **期望薪金**  **（税前）** | | | | **元／月** | | | 请插入近期  二寸正面免冠  彩色相片 | | |
| 姓 名 | |  | | 性 别 |  | 出生年月 | | |  | | |
| 籍 贯 | |  | | 民 族 |  | 参加工作  时间 | | |  | | |
| 户口所在地 | |  | | 婚姻状况 |  | 政治  面貌 | | |  | | |
| 最高学历、学位 | | |  | | | 职称 | | |  | | |
| 现工作单位、职务 | | |  | | | | | | | | | | | |
| 专业特长 | | |  | | | | | 目前薪金 | | |  | | | |
| 外语语种及熟练程度 | | |  | | | | | 身份证号 | | |  | | | |
| 计算机操作熟练程度 | | |  | | | | | 联系电话 | | |  | | | |
| E－Mail地址 | | |  | | | | |
| 邮编、通讯地址 | | |  | | | | | | | | | | | |
| 何时获何部门颁发的何种资格证书 | | |  | | | | | | | | | | | |
| 学习经历 | 起止年月 | | 毕业院校 | | | 所学专业 | | | | 学制及学习形式 | | | | 学历 |
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| 工作经历 | 起止年月 | | 单位名称 | | | | 工作岗位 | | | | | | 职 务 | |
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| 个人业绩情况（1000字以内） | | | | | | | | | | | | | | |

**注：**本人承诺所填写资料真实，面试时需提供身份证、学历证、资格证、职称证等原件及复印件。